

TOWN OF WELLTON

Minutes of the November 1, 2022 Regular Meeting

Mayor Cecilia McCollough called the regular meeting to order at 7:00PM on Tuesday, October 18, 2022. Mayor Pro Tem Kenneth Baughman led the Pledge of Allegiance and Mayor McCollough gave the invocation. Roll call was taken.

Councilmembers Present: Mayor Cecilia McCollough, Mayor Pro Tem Kenneth Baughman, Councilmembers Scott Blitz, Sylvia Davidson, and Michelle Jones.

Councilmembers Absent: None

Staff Present: Town Manager Richard Marsh, Deputy Town Clerk Sandra Jones, Finance Director Marisol Hernandez, Public Works Director Joe Grant, Assistant Public Works Director Brandon Howard, Police Chief David Rodriguez, Attorney Michael Goodman (telephonically).

Guests Present: Martin Hernandez, Jim Schimek, Evie Pistone, James Pugh, Jim Sampson, Ralph Davidson, Kenny Ward, Dolores Ward, Bob Ludwig, Shirley Reynolds, Sandra Watts, Chip Watts, Seth Gamble, Nicklos Inman, Carol Brown, Lisa Geraurd, Heather Perez, and Lis Alama.

Presentation

Business Spotlight – None.

Presentation

Presentation by Amberly's Place – recognizing Wellton Police Department and Coyote Wash Golf Course Staff for their contribution to the success of the golf tournament was postponed to a future council meeting.

Presentation

Recognition of WACOG and their contributions to kickstarting renewed Senior Programs at the Wellton Community Center. Lisa Geraurd recognized.

Presentation

Presentation by Richard Marsh, Town Manager regarding absentee landlords and Nuisance Abatement.

Discussion and Action Items

1. Approval of Financial Statement:

a. As of September 30, 2022.

Motion made by Councilmember Blitz, seconded by Councilmember Davidson, to approve the Financial Statement: as of September 30, 2022.

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

2. Approval of Cash Disbursements:

a. For the Period: July 1, 2022 – September 30, 2022.

Motion made by Councilmember Davidson, seconded by Councilmember Blitz, to approve the Cash Disbursements: for the Period: July 1, 2022 – September 30, 2022.

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

3. Approval of Minutes:

a. For the Meeting of October 18, 2022 (Regular Meeting).

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to approve the Minutes: for the Meeting of October 18, 2022 (Regular Meeting).

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

4. Discussion and possible action to:

a. Accept a volunteer to be the Town of Wellton Representative on the Yuma County Library Board of Trustees. They meet at the Main Library on the second Tuesday of each month at 5:30PM.

i. Sandra Watts has submitted an Interest Form for the Library Board.

Motion made by Mayor McCollough, seconded by Councilmember Jones, to nominate Sandra Watts as the Town of Wellton Representative on the Yuma County Library Board of Trustees.

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

5. Discussion and possible action to proclaim November 2022 as Alzheimer's and Caregiver Awareness Month.

Mayor McCollough proclaimed November 2022 as Alzheimer's and Caregiver Awareness Month.

- 6. Discussion and possible action to authorize the Mayor to sign the following documents:**
- a. Contract #121-23 between the Town of Wellton and the Arizona Department of Housing for the use of CDBG Regional Account funds in the amount of \$50,000; and**
 - b. All required forms that are necessary for contract execution.**

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to authorize the Mayor to sign the following documents: Contract #121-23 between the Town of Wellton and the Arizona Department of Housing for the use of CDBG Regional Account funds in the amount of \$50,000; and all required forms that are necessary for contract execution.

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

- 7. Discussion and possible action regarding the approval/disapproval of the Liquor License request for Circle K Store #990 at 29102 Los Angeles Avenue.**

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to approve the Liquor License request for Circle K Store #990 at 29102 Los Angeles Avenue.

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

Future Agenda Items

- Effluent Agreement with the Links at Coyote Wash Utilities.

Town Manager Report

- Update on Code Enforcement 3 properties:
 - 28565 San Francisco Avenue - The San Francisco Street Project was completed by Ralph Davidson on October 20, 2022. Mr. Davidson removed all debris from the property to include cutting down multiple trees. The next step in this process was to have the structure evaluated by a qualified person to determine habitability. It was deemed uninhabitable; the structure will be demolished.
 - 10526 Alice Street - We received two quotes for the Alice Street Project and awarded the bid to Multi Service Inc. to abate the project in the amount of \$12,000. This project has an estimated completion date of November 4, 2022.
 - 29410 Oakland Avenue - Local Citizen Jim Schimek prompted a meeting and offered to volunteer his time with property cleanup to help raise the aesthetics of

the town by eliminating blight. Jim pointed out a property on Oakland Avenue across from the VFW that burned approximately 1 year ago. I have completed the 30-Day Notice of Abatement to the property owner to start the abatement process. I have left a message for the property owner to contact me so I can coordinate contact with Jim to help limit town involvement as much as possible. However, if I don't receive a response, and the 30-day notice expires, we will proceed with the abatement.

- Staff is currently in the process of updating the database and generating the billing for the annual subscriptions. The billings are to be mailed by December 1, 2022. There will also be an updated sign-up form for new subscriptions that will be available online, at events, and the Town Hall. There is a scheduled Community Meeting on Thursday, December 1, 2022 at 6:00PM at the Community Center. The anticipated mailing date of the flyer is November 21, 2022. All FD EMS runs, effective January 3, 2023 will be billed at the run rate.
- Thank you, Mayor McCollough, and volunteers, for the distribution of the "Please Buy Local" flags to the local businesses.
- Thank you, Mary Miranda, for buying lunch for our Police Department and making dinner for the Fire Department.
- Future Town Events:
 - December 10, 2022 Christmas Tree Lighting - West Side Park
 - January, 21, 2023 Tractor Rodeo - County 12th Street
 - February 25, 2023 Pioneer Day Parade and Fiesta
 - July 4, 2023 4th of July Celebration - Butterfield Park
- Staff met with Buster Brown, Tania Williams, and Cliff Northcoat of Southwest Forgotten Iron regarding the potential of a Tractor Rodeo event in January 2023. All came to an agreement that the event would be on January 21, 2023 at the Town's County 12th Street property. Southwest Forgotten Iron will have volunteers to plan and staff the event with support from DPW, Police and Fire services
- Staff has been working to give the Community Center a much-needed facelift. Paint, bathroom fixtures, conversion of existing lighting to LEDs (with the help of RDO Equipment volunteers), new lens for the lights, new baseboards, and plans to strip and wax the floors have given the interior of the building an updated fresh look. A special thank you to Brandon Howard, Community volunteers Mr. and Mrs. Smith, Shantel Quinonez, and Councilmember Michelle Jones that made it possible. The exterior of the building is next on the list.
- Staff is in the process of applying for a T-Mobile grant. The scope of work is to include renovation of the Council Chambers and the purchase of a projector and screen for "Movies in the Park" at Butterfield Park.
- A Volunteer Team Leader search has begun. The request for candidates was uploaded to the Town's Facebook page last week.

- The International Building Code (IBC) and International Property Maintenance Code (IPMC) review have taken place. Staff will be requesting a Work session with Town Council on December 6, 2022, to review and receive feedback.
- The County will provide street sweeping for the Town of Wellton. Thank you, Salvador Arcos, for reaching out and continuing the relationship.
- The community meeting held on October regarding Proposition 418 Ballot Proposal-HOME RULE expenditure limitation garnered a great deal of community input and support. We look forward to seeing the results on Election Day.
- The Coyote Wash Golf Course and Butterfield Golf Course trimming of palm trees will commence on November 18th. Volunteers, DOC, staff, and consultants will assist with this project
- Wellton-Mohawk Irrigation and Drainage District cut palm trees on Los Angeles Avenue and William Street that the Town's bucket truck couldn't reach. Thank you WMIDD Power Crew.
- Staff had a meeting with Pickleball members Darrel Couch and Jill Sloncen. We reviewed quotes for improvements to the Pickleball court. A grant will be submitted in the near future. I will keep you updated.
- Staff has been requested to assess what would be required to live stream meetings in the Town Council Chambers. I will report back at the December 6, 2022 Town Council meeting.
- We are in the process of modifying our plan review and permitting procedures. In addition, we are also focusing on enhancing the customer service experience.
- MG Construction will be submitting plans to develop apartments for seasonal visitors. The site is located at 29242 Los Angeles Avenue.
- The Real Estate office has been leased on a 3-month short-term lease for \$1,200 a month.
- I am scheduled to meet with Representative Tim Dunn to discuss the Town of Wellton's need for his assistance with this year's Expenditure Limitation shortfall.
- .

Council's Report

- Mayor McCollough reported on the meetings she attended this last 2 weeks:
 - YMPO
 - Rural Transportation Advocacy Council
 - Arizona Historical Presentation
 - 6th Annual Mayor Bike Ride
 - State Town Hall Meeting

Executive Session

- None requested.

State Town Hall Meeting

Adjournment

Motion made by Councilmember Blitz, seconded by Councilmember Jones to adjourn.

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

Meeting adjourned at 7:41PM.



Cecilia McCollough, Mayor

ATTEST:



Richard Marsh, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the regular meeting held November 1, 2022 and the meeting was duly called and posted and that a quorum was present.



Richard Marsh, Town Manager